



# CITY SERVICES REOPENING FRAMEWORK

*The City Manager and EOC Executive Management Policy Team will decide when to change stages (forward or backward) based on the data and science. At all times the City abides by proclamations issued by the Governor and City Council and follows recommendations from local, state and federal public health departments.*

	PHASE 0 Essential Services Only	PHASE 1 Very Limited Reopening	PHASE 2 Limited Reopening	PHASE 3 Partial Reopening	PHASE 4 Reopening Pre-Vaccine	PHASE 5 Vaccine Available
PROGRAMS, SERVICES AND FIELD OPERATIONS	<p>Non-essential programs/services are on hold unless they can be provided remotely</p> <p>Only most essential field operations following Governor’s guidelines.</p>	<ul style="list-style-type: none"> <li>Services required to be remote where possible</li> <li>Consider increasing services that could be offered remotely</li> <li>Limited high-priority services that must be done in person can restart with social distancing.</li> <li>All PW field operations following Governor’s guidelines</li> </ul>	<ul style="list-style-type: none"> <li>Services required to be remote where possible, including new remote offerings if practicable.</li> <li>Limited high-priority services that must be done in person can restart with social distancing.</li> <li>All field operations following Governor’s guidelines</li> </ul>	<ul style="list-style-type: none"> <li>Remote service delivery is preferred, including new remote offering if practicable.</li> <li>All services can restart in person if they can socially distance. Could require staggered schedules or re-arranged office spaces.</li> <li>All field operations following Governor’s guidelines</li> </ul>	<p>Services should continue to use social distancing practice.</p> <p>All field operations following Governor’s guidelines</p>	<ul style="list-style-type: none"> <li>Return to pre-COVID status quo</li> <li>No restrictions</li> <li>Potential for permanent changes to work practice and public meetings (i.e., remote options), consistent with the OPMA, which requires public meetings. Options may include offer for persons to attend remotely during a public meeting.</li> </ul>
PUBLIC EVENTS	No non-essential events unless they are remote	No non-essential events unless they are remote	Allowed in person, if can socially distance and no more than 5 people	Allowed in person, if can socially distance and LESS than 50 people	Allowed in person, if can socially distance and more than 50 people	
PUBLIC MEETINGS	<p>City Council and Council Committees meet remotely with no public comment to conduct “necessary and routine business.” Any public hearing by City Council and Council Committees must be COVID-19 related.</p>	<p>City Council and Council Committees continue to meet remotely with public comment to conduct “necessary and routine business.” Any public hearing by City Council and Council Committees must be COVID-19 related. Planning Commission, UAC, Design Review and other boards and commissions meet remotely for “necessary and routine business.”</p>	<p>City Council and Council Committees continue to meet remotely with public comment to conduct “necessary and routine business.” Any public hearing by City Council and Council Committees must be COVID-19 related. Planning Commission, UAC, Design Review and other boards and commissions meet remotely for “necessary and routine business.”</p>	<ul style="list-style-type: none"> <li>Hybrid meeting set up (in person with a remote option for City Council, Council Committees, Planning Commission, UAC, Design Review and other boards and commissions). Public hearings that are non-COVID-19 related are permitted if less than 50 people and can socially distance, hand sanitizer, etc. Otherwise remote meetings must be for</li> </ul>	<ul style="list-style-type: none"> <li>All boards and commissions are in operation, possibly in hybrid setting, but with more than 50 people (spaced chairs, hand sanitizer, etc.).</li> <li>Consider longer-term remote offerings for some boards and commissions for “necessary and routine business.”</li> </ul>	

				“necessary and routine business.”		
<b>PUBLIC FACILITIES</b>	Public facilities are closed	<ul style="list-style-type: none"> <li>Public facilities are closed to the public.</li> <li>Common areas (conference rooms, break rooms, kitchens) are restricted to ensure social distancing.</li> <li>High touch areas (microwaves, refrigerators, light switches) must be disinfected after use.</li> <li>Remote meetings required.</li> <li>Follow recommended flow path routes in buildings.</li> </ul>	<ul style="list-style-type: none"> <li>Public facilities are closed to public.</li> <li>Common areas (conference rooms, break rooms, kitchens) are restricted to ensure social distancing.</li> <li>High touch areas (microwaves, refrigerators, light switches) must be disinfected after use.</li> <li>Remote meeting preferred, but in-person meetings allowed with social distancing and no more than 5 people.</li> <li>Increased cleaning and sanitation for city facilities.</li> <li>Visitors are required to wear masks</li> <li>Follow recommended building flow paths</li> </ul>	<ul style="list-style-type: none"> <li>Reopen as needed based on department plans.</li> <li>Common areas (conference rooms, break rooms, kitchens) are restricted to ensure social distancing.</li> <li>High touch areas (microwaves, refrigerators, light switches) must be disinfected after use.</li> <li>Remote meetings preferred with outside customers.</li> <li>In-person meetings are allowed with social distancing and LESS than 50 people.</li> <li>Increased cleaning and sanitation for city facilities</li> <li>Visitors are required to wear masks</li> <li>Follow recommended building flow paths</li> </ul>	<ul style="list-style-type: none"> <li>Reopen as needed based on department plans.</li> <li>Minimize in-person meetings.</li> <li>No restriction on common areas but staff should continue to socially distance.</li> <li>High touch areas (microwaves, refrigerators, light switches) should be disinfected after use.</li> <li>Visitors are required to wear masks</li> <li>Follow recommended building flow paths</li> </ul>	<ul style="list-style-type: none"> <li>Return to pre-COVID status quo</li> <li>No restrictions</li> <li>Potential for permanent changes to work practice and public meetings (i.e., remote options), consistent with the OPMA, which requires public meetings. Options may include offer for persons to attend remotely during a public meeting.</li> </ul>
<b>STAFFING AND REMOTE WORK</b>	All non-essential staff work remotely or will be paid to stay home if remote work is not possible	<ul style="list-style-type: none"> <li>Staff should work remotely wherever possible</li> <li>Staff whose work is on hold due to CV19 and/or who cannot work remotely may be redeployed or paid to stay home.</li> </ul>	<ul style="list-style-type: none"> <li>Staff should work remotely wherever possible</li> <li>Staff whose work is on hold due to CV19 and/or who cannot work remotely may be redeployed or paid to stay home.</li> </ul>	<ul style="list-style-type: none"> <li>Staff should work remotely wherever possible</li> <li>Staff returning to City buildings/workstations must have prior approval.</li> <li>Staff whose work is on hold due to CV19 and/or who cannot work remotely may be redeployed or paid to stay home.</li> </ul>	<ul style="list-style-type: none"> <li>Consider longer-term remote work arrangements.</li> </ul>	
<b>STAFF SOCIAL DISTANCING AND FACE COVERINGS</b>	Staff working in person are required to wear a mask when unable to socially distance from others	<p>Staff working in person are required to wear a mask when unable to socially distance from others</p> <p>Staff must have masks with them at all times and must wear masks in common areas</p>	<p>Staff working in person are required to wear a face covering when unable to socially distance from others</p> <p>Staff must have masks with them at all times and must wear masks in common areas</p>	<p>Staff working in person are required to wear a mask when unable to socially distance from others.</p> <p>Staff must have masks with them at all times and must wear masks in common areas.</p>	<p>Staff are required to socially distance from others, masks are recommended.</p> <p>Staff must have masks with them at all times and must wear masks in common areas.</p>	

STAFF SELF-SCREENING	Commissioned staff working in person are screened regularly.	Staff need to self-screen (symptoms, travel, etc.) before entering a city facility.	Staff need to self-screen (symptoms, travel, etc.) before entering a city facility.	Staff need to self-screen (symptoms, travel, etc.) before entering a city facility.	Staff need to self-screen (symptoms, travel, etc.) before entering a city facility.	<ul style="list-style-type: none"> <li>Return to pre-COVID status quo</li> <li>No restrictions</li> <li>Potential for permanent changes to work practice and public meetings (i.e., remote options), consistent with the OPMA, which requires public meetings. Options may include offer for persons to attend remotely during a public meeting.</li> </ul>
STAFF ACCOMMODATIONS	Increased risk employees remain at home	Special accommodations may be available for increased risk employees. PPE is required at all times when in-person at work sites.	Special accommodations may be available for increased risk employees. PPE is required at all times when in-person at work sites.	Special accommodations may be available for increased risk employees. PPE is required at all times when in-person at work sites.	Special accommodations may be available for increased risk employees	
EMPLOYEE EVENTS	No in-person events are allowed	No in-person events are allowed	In-person events are allowed, if able to socially distance and with no more than 5 people	In-person events are allowed, if able to socially distance and with LESS than 50 people	In-person events are allowed, if able to socially distance and with more than 50 people	
STAFF BUSINESS TRAVEL	All business travel is suspended	All business travel is suspended	All business travel is suspended	In-state business travel can resume to locations that allow it and do not have ongoing transmission. Adhere to CDC guidelines regarding isolation following travel.	In-state business travel continues, and out-of-state travel can resume to locations that allow it and do not have ongoing transmission. Adhere to CDC guidelines regarding isolation following travel.	
VOLUNTEERS	None allowed	None allowed	None allowed	None allowed	<p>Volunteers are required to socially distance from others, masks are recommended.</p> <p>Volunteers must have masks with them at all times and must wear masks in common areas.</p>	
INTERNS	Must work remotely	Must work remotely	Must work remotely	Must work remotely	<p>Interns are required to socially distance from others, masks are recommended.</p> <p>Interns must have masks with them at all times and must wear masks in common areas.</p>	